Leland Township Public Library

Director’s Report September 2018

ACTIVITY and COLLECTIONS: Attached
PROGRAMS

* Adopt-An-Author: 1 for $15.80
* Author Event: Heather Shoemaker - 14 Attendees
* Emergency Preparedness Workshop – 8 Attendees
* Volunteer Celebration – 33 attendees
* Community Conversation with Parenting Communities – 15 Adults
* Author Event: Barbara Stark-Nemon – 15 Attendees
* Storytime: 4 events, 46 Adults and 51 Children

**UPCOMING PROGRAMS:**

October 4, Tech Workshop at Leland Lodge (7:00pm) “Facebook Basics for Business”

October 5, Storytime

October 10, Great Books Series with Norm Wheeler

October 12, Storytime

October 12, Children’s Clothing Swap

October 17, Author Event: Cari Noga

October 18, Parenting Communities: “We are All in this Together”

October 19, Storytime

October 19, “Lord of the Gourd”

October 24, Money Series: “Medicare Planning Season, Once Again”

October 26, Storytime

October 27, Canine Behavior Workshop

October 31, Great Books with Norm Wheeler

November 2, Storytime

November 2, Microscope STEAM event with Anne Leugers

November 9, Storytime

November 14, Great Books with Norm Wheeler

November 15, Parenting Communities

November 16, Storytime

November 22, Library Closed for Thanksgiving

November 28, Deer Camp Widow Craft Night

November 30, Storytime

**FRIENDS & VOLUNTEERS**

Minutes from September 13, 2018 Friends annual meeting attached. The Friends October meeting was held on the 11th and they discussed the Following:

* September Book Sale had $971.00 in sales.
* Game and Puzzle Sale will be Dec. 1st 10:00am to 2:00pm in the Munnecke Room on the same day as the Merry Market Place at the Old Art Building.
* Donating $200.00 to the Library for the purchase of parenting books to be used as part of the Library’s efforts to help support Leelanau Parenting Communities.
* Approved spending $250.00 to update Christmas decorations in the Library.
* The Friends will be sponsoring the Library’s Great Books series with Norm Wheeler and will the cover cost of having Norm come to the Library of $150.00 per session for 4 sessions.

**BUILDING & GROUNDS**

The roof is leaking again around the chimney in the Munnecke Room. I reported this to the Township Supervisor and Clerk right away on Oct. 3rd and then attended the Township Board meeting on Oct. 8 to update them. Easling Construction did the last repair several months ago and will report to me when they have a plan for a more permanent repair. The worker from Easling reported there is some deterioration of the stone on the upper portion of the chimney in some places where limestone rocks were used instead of the granite that was used on the lower portion that is inside the Munnecke Room. More patching compound was added on 10/9 and the leak appears to have stopped…. for now.

**BUDGET INFORMATION:**

Reports for end of August 2018 are included in your Board packets. With 50% of the FY elapsed, we have spent 45.4% of the budget.

**MISCELLANEOUS**:

In September there was $91.00 in the donation jar as compared to $33.00 for August. I believe this is due to the elimination of overdue fines. When patrons find out they don’t owe a fine they just drop cash in the jar.

On Sept 13, I attended the New Director’s Workshop in East Lansing. Presentations were about a half hour in length and included many areas of library law that director’s need to be aware of such as Open Meetings Act, FOIA, library privacy laws, contracts, and library establishment. There were also presentations on library associations such as MLA, library co-ops and the Library of Michigan Foundation. Also covered were facilities management, State Aid and the Annual Report to the State.

On Sept 14, I attended the Advanced Director’s Workshop and presentations were more in depth lasting one hour each. Areas covered were millages and millage campaigns, leadership vs management, human resources, budgets and community engagement.

On September 20, I attended the annual meeting of the Mid-Michigan Library League (MMLL). There were several presentations including one from the Librarian of Michigan, Randy Riley and 10 minute “lightning rounds” where staff from other libraries would come to your table to tell about an interesting or unique program they are doing at their library. I also stayed for the Board of Directors meeting which followed the membership meeting to better understand how the League operated.

As of 9/29 the Staff has returned to a regular Saturday rotation and Katie Staudacher has gone back to being our Saturday afternoon volunteer. Katie has done a wonderful job for us, first as the replacement for Laura while she was on maternity leave and then as the Saturday staff person for the last few months.

Submitted by Mark Morton