

MINUTES
LELAND TOWNSHIP PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
July 27, 2020

Board Members Present: Berkley Duck, Laurie Lisuk, Georgia Rivers, Robert Soutas-Little, Powell Smith
Board Members Absent: Bret Crimmins
Staff Present: Mark Morton
Friends Present: None
Public Present: None

Berkley Duck, President, called the meeting to order at 9:00 a.m. As a result of the ban on public meetings due to the COVID-19 epidemic, the meeting was held via Zoom.

Minutes

On motion duly made and seconded, the minutes of the meeting held June 22, 2020, were approved.

Financial report

Mark reviewed the financial statements as of June 30, 2020, included with the meeting materials, noting reasons for the significant revenues and expenditures. Penal fines continue to decline as a source of library revenues as judges shift financial penalties to court costs.

Director's report

Mark commented on the report included in the meeting materials, noting the following:

- The Library's reopening has gone smoothly. Visitation is slowly rebuilding.
- He is pleased with the new cleaning contractor.
- We have not identified a satisfactory vendor for hot spot connections to the Internet. Hot spots provide an Internet connection in areas in which there is cell phone service but not WiFi. We will be applying for a grant under an American Library Association – Capital One program to fund a Verizon connection program, but there will be a lot of competition and the Verizon connection has limitations in our area. If the program goes forward, we will need a funding strategy and a policy regarding use of the equipment.

Building expansion project

There have been no further developments.

Budget amendment

On motion duly made and seconded, an amendment to the budget to reflect a shift in the cleaning expense from Wages and Salaries to Repairs and Maintenance was unanimously approved. The effect of the amendment is to increase total expenses by \$288.59.

Other matters

- There was a discussion regarding the possibility of holding programs out of doors.
- Mark considers our staffing to be appropriate for our current level of operations.

There being no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned at 10:00 a.m.

Approved:

Robert Soutas-Little, Secretary

Berkley W. Duck, President